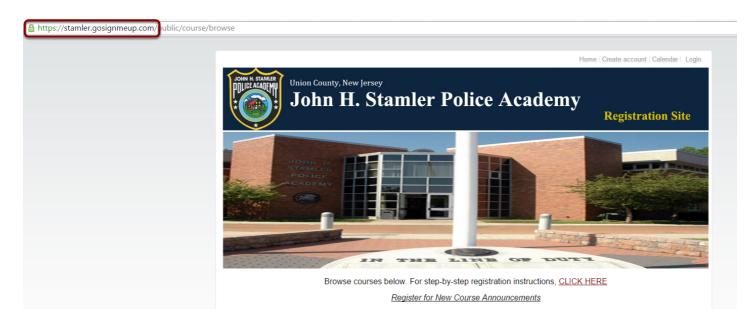
This lesson will show you how to use our registration software.

1) Make sure you are on our registration site at: https://stamler.gosignmeup.com



2) The first thing you will want to do is create an account. Or login using your Username and Password if you already have one.

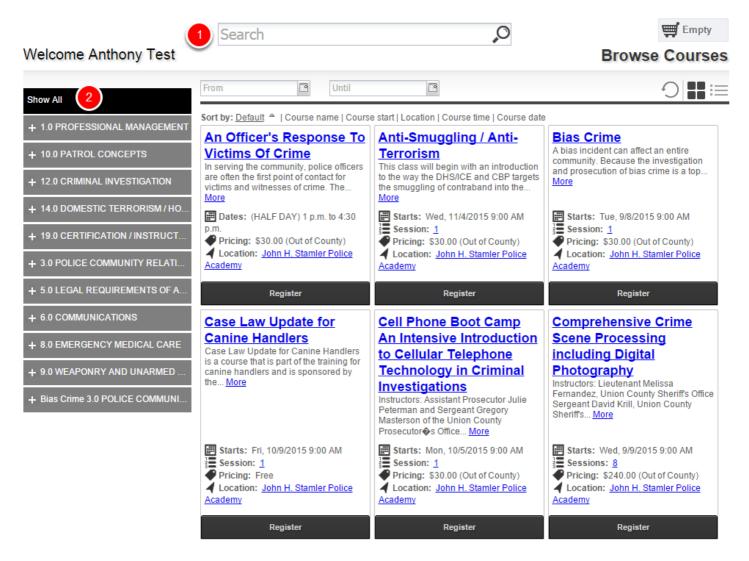


3) To create an account, please fill in all required information. Click on "Agree and Create Account" to proceed.

tudent Information			TRAINING OFFICER I	NFORMATION	
First Name [*] : Middle Initial: Last Name, Suffix [*] : Rank: Cell Phone [*] : Email [*] : Confirm Email [*] :			First Name: Middle Initial: Last Name, Suffix: Rank: Direct Telephone: Cell Phone: Email:		
Username*:					
Password [*] :	*****		DIRECTOR / CHIEF IN	FORMATION	
Confirm Password [*] :	******		First Name:		
ffiliation			Middle Initial: Last Name, Suffix:		
County*:	Select only from the list	~	Rank:	Select only from the list	~
Department/Agency*:	Select only from the list	~	Email:		
epartment/Agency					
Department/Agency City:					
Department/Agency State:					
Department/Agency Zip:					
Department Felephone					
Direct Telephone*:					
Date of Appointment:		2			
stration Policy Unless otherwise no	oted, our In-Service Course Offerings c		TION POLICY by sworn law enforcement o	fficers for municipal, county, state and federa	al agencies.
	CLICK HERE TO READ OU	RRULES & REC	BULATIONS FOR T	RAINING PARTICIPANTS	

You must agree to our Registration Policy to continue.

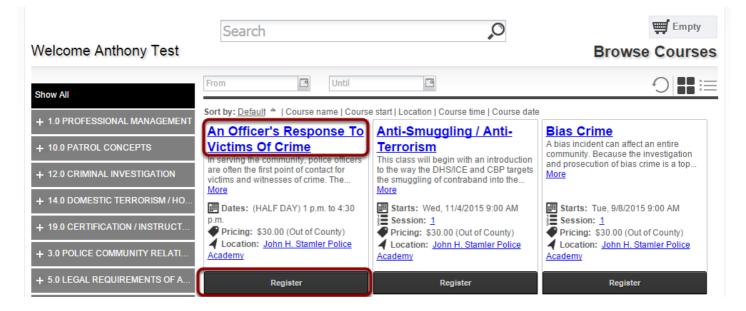
4) On the home page, you can search for courses in different ways.



1) You can search for specific courses using the search bar.

2) You can search for courses by searching through the categories/locations on the left hand side.

5) Once you find the course you are looking for, you can add it straight to your cart by clicking on "Register". Or See more information by clicking on the Course Name.



6) Here is the courses information page. You can see more information about the course here.

		Ø
ANOF-300 An Officer's Response To Victims Of Crime)≣/ Register
In serving the community, police officers are often the first point of contact for victims and witnesses of crime. The care community fields about law enforcement. In this training we will review helpful guidelines in responding to victims of Cri more in-deptu braining to offer diffees understanding of symptoms of trainable response, victims are direct who has experienced a traumatic event. Furthermore, we will review the impact of viccinus trauma in the field of law en-	Pricing 0	
Contact Karen E. Postan 908-889-9028; 908-889-6112 Jocation	Dates and Times (HALF DAY) 1 p.m. to 4:30 p.m. Registration closes: Thu. Sep 17, 2015 1:00 PM	\$30.00 - Out of County
Unide West ary Bernards	Maria Reynolds	

1) The top area shows some social media links where you can share this course with others. It also has the path you took to get here in case you want to go back. You can see the Course Number and the name of the course.

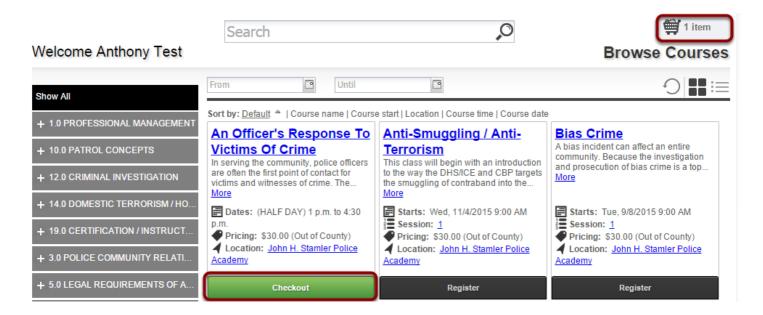
- 2) This area shows a description of the course
- 3) This area shows the contact, credits, location and any visual icon for the course if any.

4) Dates and Times shows additional information including when the course starts and the sessions of the course or whether this is an online course.

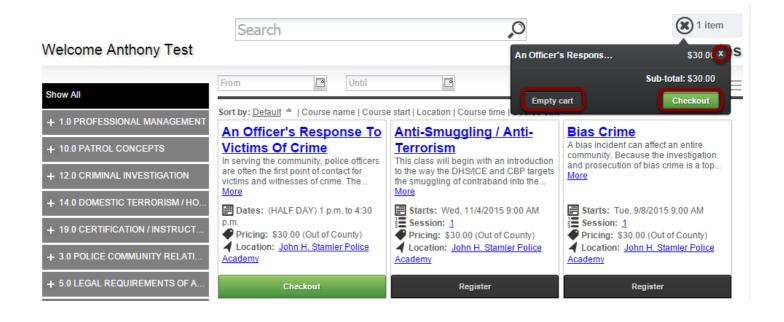
5) Instructors shows the instructors that will be instructing the course, including a bio if they have one.

6) This area is where you can add the course to your cart by clicking "Add to Cart". You will also have to mark required information here including pre-requisites or materials.

7) You can continue adding courses to your cart, or click on the cart to see what is in there.



8) After clicking on your cart you can see what is inside of it and the total price. You can also delete the items by clicking the "x" or "Empty Cart". To continue click on "Checkout".



9) When you continue you will be taken to the Checkout section. In the Review area you can review all the items. Make sure it is all correct and click on "Proceed to Next Step" to enroll in the course.

Anthony Test Image: Comparison of Crime - 2524 Out of County An Officer's Response To Victims Of Crime - 2524 Out of County	tion	A	\dd more co	<u>urses</u>
og in/ Create Account Review Payments Receipt & Confirmation Review your current order Date(s) Time(s) Course Name Date(s) Time(s) ANOF-300 An Officer's Response To Victims Of Crime - 2524 (HALF DAY) 1 p.m. to 4	tion	A	dd more co	<u>urses</u>
ANOF-300 An Officer's Response To Victims Of Crime - 2524 (HALF DAY) 1 p.m. to 4	1			
An Officer's Response To Victims Of Crime - 2524 (HALF DAY) 1 p.m. to 4	<i>)</i>)	Price		
	o 4:30 p.m.	\$30.00	X	
			Sub- total:	\$30.00
	Discount: Sales Tax:	\$0.00 \$0.00		
		Total:		\$30

Please answer any of the required questions/pre-requisite requests before you proceed. *Note if there is no payment required, this will enroll you in the course.

10) Choose the correct payment method you want to use to pay for this course. Click on "Place Order Now" to register.

			1 item
/elcome Anthony Test			
Log in/ Create Account Review	3 Payments	4 Receipt & Confirmation	
		Commauon	\times
Send Check/Money Order to:			
John H. Stamler Police Academy 1776 Raritan Road Scotch Plains, NJ 07076			
Payment methods			
Select Payment Type Select Payment Type Purchase Order Check/Money Order			You must press the button below to complete registration.

11) You are now registered! You will be taken to the order confirmation page where you can print this for your records.

Union County, New Jersey John H. States John H. Sta	amler Po	olice Academy	Registration	
Welcome Visitor			~	Empty
Log in/ Create Account Review	Payments	Receipt & Confirmation		×
	Thank you	for enrolling!		
Order Receipt		Enrollment Details: Date: Registration number: Username:		015 1:13 PM 5P19446660 gnmeup.com
Participant Information: Anthony Test NA city, ca, 92626 <u>anthony@gosignmeup.com</u> 55555555555		Payment Details: Purchase Order		TEST
Order Details Course name An Officer's Response To Victims Of Crime	Course# ANOF-300	Dates (HALF DAY) 1 p.m. to 4:30 p.m.	<u>Status</u> Enrolled Total: Discount: Total Amount Paid:	Price \$30.00 \$30.00 \$0.00 \$0.00
Continue Shopping For C	Print Re Courses	eceipt Back To User H	lome	

You will also get a confirmation email sent to you.